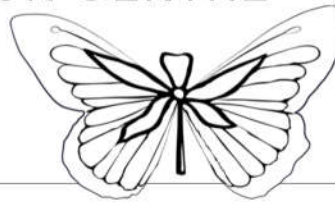


MAIN CAMPUS

(Private: 18 mos. - 4 yrs. ~ Charter: 5 - 12 yrs.)
 2834 East Southern Avenue, Mesa, AZ 85204
 (480) 926-8375 Fax: (480) 503-0515
 montessorictr.org



NORTH CAMPUS

(Private: 2 - 4 yrs. ~ Charter: 5 - 12 yrs.)
 815 North Gilbert Road, Mesa, AZ 85203
 (480) 964-1381 Fax: (480) 668-5457
 montessorictr.org

TODDLER (15 mo. to 3 yrs.)*/PRIMARY (2.5yrs to 6 yrs.) ENROLLMENT CONTRACT
 2018-2019 HALF DAY OR FULL DAY

Toddler Community is at Main Campus Only

Montessori education is a flow experience; it builds on the continuing self-construction of the child for the duration of the program. We do not adhere to traditional grade levels. Although you selected a grade level, through thoughtful and thorough observation and assessment, the faculty and administration will determine the appropriate placement and environment for your child.

I wish to enroll my child, _____, in Montessori Children's Centre (MCC) for the academic year 2018-2019 I understand and agree to abide by the following school policies:

1. **Enrollment in the Toddler/Primary Program:** Parents or guardians agree that student shall be enrolled in the Toddler/Primary Program for the school year 2018-2019, which begins on Monday, August 6, 2018 and ends on May 24, 2019.
2. **Fees and Deposits:** Parents or guardians agree to pay to MCC the following:
 - a. **Enrollment Fee:** For new and re-enrolling students, parents or guardians agree to pay a \$75.00 fee. Payment of the enrollment fee is due at the time of admission.
 - b. **Deposit:** For new and re-enrolling students, parents or guardians agree to pay a deposit in the amount of one monthly tuition payment. This deposit will be billed beginning of May 2018 and will be applied to the May 2019 tuition.
 - c. **Extended Lunch Program:** You may choose to have your half-day student stay through lunch. There will be an additional fee of \$100.00 per month.
 - d. **Credit/Debit card agreement:** Parents or guardians further agree to complete a payment authorization form for debit/credit card payments upon admission of student.

3. **Tuition Payment Options:**

Monthly Payments: If parents or guardians choose the monthly payment option, parents or guardians agree to permit MCC to automatically process the monthly tuition payment on the 15th of each month (Sept.-Apr.). MCC does not charge tuition in August and no pro-rations are calculated during breaks.

- | | |
|--|--|
| <input type="checkbox"/> Toddler Half Day \$650.00 (8:30 a.m. – 11:30 a.m.) | <input type="checkbox"/> Primary Half Day \$525.00 (8:30 a.m. – 11:30 a.m.) |
| <input type="checkbox"/> Toddler Full Day \$800.00 (8:30 a.m. – 2:45 p.m.) | <input type="checkbox"/> Extended Lunch \$100.00 (11:30 a.m. - 12:30 p.m.) |
| | <input type="checkbox"/> Primary Full Day \$675.00 (8:30 a.m. – 2:45 p.m.) |

One-Time Annual Payment: If parents or guardians choose the one-time annual payment option, the annual tuition will be discounted by 10%.

- | | |
|---|---|
| <input type="checkbox"/> Toddler Half Day \$4680.00 + \$650.00 = \$5330.00 | <input type="checkbox"/> Primary Half Day \$3780.00 + \$525.00 = \$4305.00 |
| <input type="checkbox"/> Toddler Full Day \$5760.00 + \$800.00 = \$6560.00 | <input type="checkbox"/> Primary Full Day \$4860.00 + \$675.00 = \$5535.00 |

Payment must be made in full no later than Monday, July 23, 2018.

Semi-Annual Payment: If parents or guardians choose the semi-annual payment option, the semi-annual tuition will be discounted by 5% based on the program selected:

- | | |
|--|--|
| <input type="checkbox"/> Toddler Half Day (Fall) \$2470.00 + \$650.00 = \$3120.00 | <input type="checkbox"/> Primary Half Day (Fall) \$1995.00 + \$525.00 = \$2520.00 |
| <input type="checkbox"/> Toddler Half Day (Spring) \$2470.00 | <input type="checkbox"/> Primary Half Day (Spring) \$1995.00 |
| <input type="checkbox"/> Toddler Full Day (Fall) \$3040.00 + \$800.00 = \$3840.00 | <input type="checkbox"/> Primary Full Day (Fall) \$2565.00 + \$675.00 = \$3240.00 |
| <input type="checkbox"/> Toddler Full Day (Spring) \$3040.00 | <input type="checkbox"/> Primary Full Day (Spring) \$2565.00 |

Fall payment must be paid in full no later than Monday, July 23, 2018 and the Spring payment paid in full no later than Tuesday, January 15, 2019.

4. Early Withdrawal or MCC's Termination of this Enrollment Contract:

- a. Enrollment fee and Classroom fee: Parents or guardians understand the enrollment fee and classroom fee are non-refundable.
- b. Deposits (**after the school year has started**): Parents or guardians understand the deposit is refundable with a 30 day written notice of withdrawal. Parents or guardians understand the deposit will be applied to the May 2019 tuition. Failure to give written notification will result in forfeiture of your deposit.
- c. Deposits (**before school starts on August 6, 2018**): Parents or guardians understand only 50% of the deposit is refundable with a 30 day written notice of withdrawal.
- d. Termination: MCC reserves the right to terminate this enrollment contract and disenroll students from MCC's programs with or without notice for any reason. Parents or guardians understand that termination of this enrollment contract and disenrollment of student from MCC's programs does not change the refund provisions set forth in the paragraph 4 of this enrollment contract.

5. General Terms and Conditions:

- a. Before and After School Care: Billing will be based on hours of arrival/departure, excluding school hours, at \$6.00 per hour, (rounded up in 30 minute increments). Our extended care hours are from 7:30 a.m. to 8:15 a.m. and 3:00 p.m. to 5:30 p.m. **If your child signed in prior to carline, you will be charged extended care fees until 8:15 a.m.** There is a 15-minute grace period to pick up your child(ren) when school ends. They will be charged LEAP fees starting at 3:01 p.m. retroactive to 2:45 p.m., billed and rounded up in 30 minute increments. **Once the time is 5:36 P.M., you will be charged a fee of \$1 per minute per child, retroactive to 5:30 P.M. The fees will be charged to the card number on the Credit/Debit card agreement.**
- b. All fees are due on the 15th of each month. Any balance remaining on the 21st will be assessed a 10% late fee. **Failure to pay any fee within 15 days will result in our refusal to further offer "for fee" programs to your family.**
- c. Illnesses and Vacations: MCC does not give refunds for days student is absent due to illnesses, vacations or other personal reasons.
- d. Any returned checks or declined charges will require a \$25.00 reprocessing fee.
- e. MCC reserves the right to adopt/amend rules and regulations as deemed necessary. The student and the parents or guardians shall comply fully with the rules and regulations as stated or amended in the student/parent handbook.
- f. All students will be accepted on a conditional basis. Parents or guardians may be asked to withdraw student if MCC determines, in its sole discretion, that the program is not meeting student's needs or that the student's presence is having an adverse effect on the program.

I AGREE AND UNDERSTAND THE TERMS OF THE TODDLER/PRESCHOOL ENROLLMENT CONTRACT.

Parent Signature

Parent Signature

Email Address

Email Address

Date